

**CITY OF RICHMOND HILL PLANNING COMMISSION  
MEETING AGENDA  
FEBRUARY 10, 2020**

**MEMBERS:** Billy Albritton, Lloyd "Triple" Cooper, Ron Elliott, Kris Kronebusch, Charles Blanks

**MEETING TIME: 7 PM**

1. Call to Order and Invocation
2. Pledge of Allegiance
3. Approval/Disapproval of the January 27, 2020 meeting minutes.

**CONDITIONAL USE REVIEW:**

1. Approval/Disapproval of the conditional use application submitted by **Crystal McClurg** requesting to operate a home business occupation out of her home located at 25 Canyon Oak Loop.

**CITY OF RICHMOND HILL PLANNING COMMISSION  
JANUARY 27, 2020 7 P.M.  
MEETING MINUTES**

**MEMBERS PRESENT:** Billy Albritton, Triple Cooper, Ron Elliott, Charles Blanks

**STAFF PRESENT:** Randy Dykes, Amanda Styer

**CITY COUNCIL PRESENT:** None

**GUESTS PRESENT:** Mays Boyd, Brett Hensley

1. Commissioner Albritton called the meeting to order at 7:00 p.m. followed by an invocation and the pledge of allegiance.

2. Approval/Disapproval of the December 9, 2019 meeting minutes.

Commissioner Elliott made a motion to approve the minutes of the meeting of December 9, 2019; motion seconded by Commissioner Blanks and carried by all.

**PLAN REVIEW:**

**1. Approval/Disapproval of the site plan for Southland RV to be located at 211 Thunderbird Drive.**

Assistant Planning Director Randy Dykes stated this is the last lot on the left before the cul-de-sac and it has I-95 frontage. He explained the company is an Airstream dealer and repairs. Mr. Dykes added the 50 ft. landscape buffer is shown on an angle because they cannot block the view of the billboard along I-95.

Commissioner Elliott asked if the fence will be chain-link and Mr. Dykes replied yes, with slats to block the view from Thunderbird Drive.

**Commissioner Elliott made a motion to approve the building elevations plan for Southland RV to be located at 211 Thunderbird Drive; motion seconded by Commissioner Cooper and carried by all.**

**UNOFFICIAL**

**2. Approval/Disapproval of the building elevations plan for Southland RV to be located at 211 Thunderbird Drive.**

Mr. Dykes explained the building exterior will have tinted glass, an insulated wall panel with an embossed finish which will be painted grey, Airstream aluminum cladding laminated to metal wall panels, and a metal composite material clad canopy in Airstream Blue. Mr. Dykes ended by stating the PUD POA has approved the building elevations.

Brett Hensley with Southland RV explained the entire building will be air-conditioned.

**Commissioner Cooper made a motion to approve the building elevations plan for Southland RV to be located at 211 Thunderbird Drive; motion seconded by Commissioner Blanks and carried by all.**

**Commissioner Elliott made a motion to adjourn the meeting; motion seconded by Commissioner Cooper and carried by all.**

With nothing further, the meeting closed at 7:12 p.m.

Respectively submitted by,

Amanda Styer  
Zoning Administrator

**UNOFFICIAL**



**CONDITIONAL USE APPLICATION**

APPLICANT: Crystal McClurg PHONE: (903) 253-4301

MAILING ADDRESS: 25 Canyon Oak Loop- Richmond Hill, Ga. 31324

EMAIL: info.crystalnlace@gmail.com

1) Property address: 25 Canyon Oak Loop- Richmond Hill, Ga. 31324

2) Plat reference: Map number: 0464 Parcel number: 105 Zoning District: PUD

3) Proposed Use: Consultation/ portrait sessions Size of Property: 0.05 (acres)

4) Do you own all of the property for this application?  Yes  No

5) If not, list owner: Sandra Davis Phone: (912) 441-3348

Mailing address: 185 Richard Davis Drive, Suite 102, Richmond Hill, Ga 31324

6) Include Final Site Plan (See UDO Article 17 at [www.richmondhill-ga.gov](http://www.richmondhill-ga.gov)) 7) Application Fee: \$100.00

Crystal McClurg  02/03/2020  
PRINT NAME SIGNATURE DATE

-----DO NOT FILL IN BELOW THIS LINE-----FOR STAFF USE ONLY-----

GATEWAY OVERLAY DISTRICT:  YES  NO FORD OVERLAY DISTRICT:  YES  NO

UDO ARTICLE 13 SPECIFIC REQUIREMENTS:  NONE  SEE ATTACHED SHEET

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**CITY OF RICHMOND HILL**  
 Planning and Zoning Department  
**FEE PAYMENT TRACKING FORM**

*Please Take To City Hall With Payment and Return Signed Form For Proof Of Payment*

Applicant: Crystal McClurg Project Name: Conditional Use app.

Address and/or Lot #: 25 Canyon Oak Loop

Building Permit #(s): \_\_\_\_\_

Fee Type	Amount Owed	Qty	Total	CK #	Bldg Permit Amounts
<input type="checkbox"/> Temporary Sign Permit	\$ _____	x _____	\$ _____	_____	\$ _____
<input type="checkbox"/> Permanent Sign Permit	\$ _____	x _____	\$ _____	_____	\$ _____
<input type="checkbox"/> Site Dev Plan Review	\$ _____	x _____	\$ _____	_____	\$ _____
<input type="checkbox"/> L/B/TP Plan Review	\$ _____	x _____	\$ _____	_____	\$ _____
<input type="checkbox"/> Bldg Elevation Review	\$ _____	x _____	\$ _____	_____	\$ _____
<input type="checkbox"/> LDA Permit	\$ _____	x _____	\$ _____	_____	\$ _____
<input type="checkbox"/> Concept Plan Review	\$ _____	x _____	\$ _____	_____	\$ _____
<input type="checkbox"/> Minor Subdivision	\$ _____	x _____	\$ _____	_____	\$ _____
<input type="checkbox"/> Preliminary Plat	\$ _____	x _____	\$ _____	_____	\$ _____
<input type="checkbox"/> Final Plat	\$ _____	x _____	\$ _____	_____	\$ _____
<input type="checkbox"/> Infrastructure Inspection	\$ _____	x _____	\$ _____	_____	\$ _____
<input type="checkbox"/> Infra Warranty Inspection	\$ _____	x _____	\$ _____	_____	\$ _____
<input type="checkbox"/> Performance Bond	\$ _____	x _____	\$ _____	_____	\$ _____
<input type="checkbox"/> Tree Removal Permit	\$ _____	x _____	\$ _____	_____	\$ _____
<input type="checkbox"/> Map Amendment	\$ _____	x _____	\$ _____	_____	\$ _____
<input type="checkbox"/> Variance	\$ _____	x _____	\$ _____	_____	\$ _____
<input checked="" type="checkbox"/> Conditional Use	\$ <u>100.00</u>	x <u>1</u>	\$ <u>100.00</u>	_____	\$ _____
<input type="checkbox"/> Re-Filing Fee	\$ _____	x _____	\$ _____	_____	\$ _____
<input type="checkbox"/> Curb Stop Replacement	\$ _____	x _____	\$ _____	_____	\$ _____
<input type="checkbox"/> Moved In Without a CO	\$ _____	x _____	\$ _____	_____	\$ _____
<input type="checkbox"/> Same Day Inspection	\$ _____	x _____	\$ _____	_____	\$ _____
<input type="checkbox"/> Re-Inspect Fee	\$ _____	x _____	\$ _____	_____	\$ _____
<input type="checkbox"/> Residential Plan Review	\$ _____	x _____	\$ _____	_____	\$ _____
<input type="checkbox"/> Commercial Plan review	\$ _____	x _____	\$ _____	_____	\$ _____
<input type="checkbox"/> Tap Fees	\$ _____	x _____	\$ _____	_____	\$ _____
<input type="checkbox"/> Meter Installation	\$ _____	x _____	\$ _____	_____	\$ _____
<input type="checkbox"/> Water Connection	\$ _____	x _____	\$ _____	_____	\$ _____
<input type="checkbox"/> Sewer Connection	\$ _____	x _____	\$ _____	_____	\$ _____
<input type="checkbox"/> Reuse Connection	\$ _____	x _____	\$ _____	_____	\$ _____
<input type="checkbox"/> Building Permit(s)	\$ See Right Hand Column	x _____	\$ _____	_____	\$ _____

**GRAND TOTAL** \$ 100.00

Submitted By: [Signature] Date: 2-4-20  
 Payment Received By: [Signature] Date: 2-4-2020  
 Payment Type(circle one) Cash  Debit/Credit  Check