



**CITY OF RICHMOND HILL  
ACTION SUMMARY  
TELECONFERENCE MEETING OF THE MAYOR AND COUNCIL**

**Tuesday, July 07, 2020  
7:00 P.M.**

**Richmond Hill City Hall Council Chambers  
40 Richard Davis Drive  
Richmond Hill, Georgia 31324**

**Present from City Council:** Russ Carpenter, *Mayor*; *Councilmembers:* Kristi Cox, Mark Ott, Steve Scholar, and Robbie Ward

**Staff Present:** Chris Lovell, *City Manager*; Scott Allison, *Assistant City Manager*; and Dawnne Greene, *City Clerk*.

1. CALL TO ORDER
2. ROLL CALL
3. INVOCATION AND PLEDGE OF ALLEGIANCE
4. APPROVAL OF MINUTES OF MEETING JUNE 6, 2020 – **Approved, Vote Unanimous (4:0)**
5. APPROVAL OF MINUTES OF WORKSHOP JUNE 16, 2020 – **Approved, Vote Unanimous (4:0)**
6. OPENING STATEMENT FROM MAYOR CARPENTER
7. STORMWATER PRESENTATION FROM SCOTT ALLISON
8. DEPARTMENTAL REPORTS: ADMINISTRATION
  - a. Approval/Disapproval – Request by Bin Li for an alcohol license to sell beer, wine and liquor on premises consumption only at Three Brothers Chen, LLC dba Asia Asian Cuisine located at 13250 GA 144– **Approved, Vote Unanimous (4:0)**
  - b. Approval/Disapproval - Request by Rina Patel for an alcohol license to sell beer and wine off premises consumption only at SAATAK Inc. dba AI Food Shop located at 8724 Ford Avenue - **Approved, Vote Unanimous (4:0)**
9. DEPARTMENTAL REPORTS: FINANCE
  - a. Approval/Disapproval – May Financials – **Approved, Vote Unanimous (4:0)**
  - b. Overview of Annual Millage Process
10. PLANNING, ZONING, AND CODE ENFORCEMENT
  - a. Public Hearing
  - b. Approval/Disapproval - petition filed with the City of Richmond Hill by Seth Norwood requesting a variance to Article 6, Section 6.3 of the Unified

Development Ordinance on side setback requirements. The property is Lot 10, Sterling Woods, 838 Sterling Woods Drive. The property is zoned R-1, Estate Residential District.- **Approved, Vote Unanimous (4:0)**

11. CITY MANAGER TOPICS

- a. Approval/Disapproval – Purchase of two 72” zero turn lawnmower from Bobcat of Brunswick for \$31,648.10 from SPLOST VII - **Approved, Vote Unanimous (4:0)**
- b. Approval/Disapproval – Purchase of rubber track excavator from Synergy Equipment for \$178,180.00 with five-year financing from Stormwater Fund.- **Approved, Vote Unanimous (4:0)**

12. UNFINISHED BUSINESS

- a. None

13. NEW BUSINESS

- a. First reading to amend the Revenue Ordinance of 2020 to Assess and Levy Taxes, Service Charges, and Fees for the City of Richmond Hill, Georgia; for the purpose of raising revenue for the City of Richmond Hill; to repeal all ordinances and parts of ordinances in conflict herewith; to establish an effective date; and for other purposes connected with revenue in said City. – **First Reading, No Action Taken**

14. COMMUNICATIONS

- a. Please follow the City’s Facebook page(@WeAreRichmondHill) and visit our website (www.RichmondHill-Ga.Gov) for important information about COVID-19 and how it affects you, your family and this community.

15. PUBLIC COMMENTS

- a. Cynthia L. Hatala
- b. David London

16. ADJOURNMENT