



**CITY OF RICHMOND HILL  
ACTION SUMMARY  
MEETING OF THE MAYOR AND COUNCIL**

**Tuesday, August 04, 2020  
7:00 P.M.**

**Richmond Hill City Hall Council Chambers  
40 Richard Davis Drive  
Richmond Hill, Georgia 31324**

**Present from City Council:** Russ Carpenter, *Mayor*; *Councilmembers:* Kristi Cox, Mark Ott, Steve Scholar, and Robbie Ward

**Staff Present:** Chris Lovell, *City Manager*; Scott Allison, *Assistant City Manager*; Dawnne Greene, *City Clerk*; Robert Whitmarsh, *Finance Director*.

1. CALL TO ORDER
2. OPENING STATEMENT FROM MAYOR CARPENTER
3. INVOCATION AND PLEDGE OF ALLEGIANCE
4. APPROVAL OF MINUTES OF MEETING JULY 7, 2020 – **Approved, Vote Unanimous (4:0)**
5. APPROVAL OF MINUTES OF WORKSHOP JULY 28, 2020 – **Approved, Vote Unanimous (4:0)**
6. APPROVAL OF AMENDMENT TO AGENDA TO INCLUDE PROPOSED CARES ACT RESOLUTION - **Approved, Vote Unanimous (4:0)**
7. DEPARTMENTAL REPORTS: ADMINISTRATION
  - a. Approval/Disapproval - Request by David Pheil for an alcohol license to sell beer and wine off premises consumption only at The Kroger Company located at 53 Exchange Street – **Approved, Vote Unanimous (4:0)**
8. DEPARTMENTAL REPORTS: FINANCE
  - a. Approval/Disapproval – 2020 Millage Rate – **Approved, Vote Unanimous (4:0)**
9. PLANNING, ZONING, AND CODE ENFORCEMENT
  - a. Public Hearing
  - b. Approval/Disapproval - Petition filed with the City of Richmond Hill by Jitendrakumer Patel requesting a variance to Article 6, Section 6.3 of the Unified Development Ordinance on side setback requirements. The property is located at 213 Waverly Lane - **Approved, Vote Unanimous (4:0)**
  - c. Planning Commission / Architectural Review Board Verbal Report

- d. Approval/Disapproval - Acceptance for processing of the Application for Annexation by Savannah Health Systems, LLC d/b/a Memorial Health University Medical Center for 46.16 acres of land within the map and parcel number 061-055 lying contiguous to the now existing boundaries of the City of Richmond Hill - **Approved, Vote Unanimous (4:0)**
10. CITY MANAGER TOPICS
- a. Approval/Disapproval – Purchase of two (2) F150 pick-up trucks from J.C. Lewis Ford for \$52,458.96 from water/sewer funds - **Approved, Vote Unanimous (4:0)**
  - b. Approval/Disapproval – Purchase two (2) F250 pick-up trucks from Childre Ford for \$89,560.00 from water/sewer funds - **Approved, Vote Unanimous (4:0)**
  - c. Approval/Disapproval - Purchase a modular home for \$63,000 from SPLOST VII - **Approved, Vote Unanimous (4:0)**
11. UNFINISHED BUSINESS
- a. None
12. NEW BUSINESS
- a. Approval/Disapproval - Amendment to Revenue Ordinance of 2020 to Assess and Levy Taxes, Service Charges, and Fees for the City of Richmond Hill, Georgia; for the purpose of raising revenue for the City of Richmond Hill; to repeal all ordinances and parts of ordinances in conflict herewith; to establish an effective date; and for other purposes connected with revenue in said City - **Approved, Vote Unanimous (4:0)**
  - b. Approval/Dissapproval – Resolution authorizing use of CARES Act funds - **Approved, Vote Unanimous (4:0)**
13. COMMUNICATIONS
- a. Please follow the City’s Facebook page(@WeAreRichmondHill) and visit our website (www.RichmondHill-Ga.Gov) for important information about COVID-19 and how it affects you, your family and this community.
14. PUBLIC COMMENTS
- a. None
15. ADJOURNMENT