



MEETING MINUTES
Regular Monthly Meeting
Tuesday, January 7, 2020- 9:30 a.m.
Richmond Hill/Bryan County
Chamber of Commerce 2591
Highway 17, Suite 100,
Richmond Hill, GA 31324

Members present – Georgene Brazer, Paige Glazer, Catherine Grant, Jitan Patel, Robbie Ward and Eddie Warren

Members absent- Brad Brookshire

Staff Present – Becky Armbrister

The meeting was called to order by Georgene Brazer at 9:33 a.m.

The meeting agenda was approved with a motion by Glazer with a second by Warren. All were in favor.

The December 3rd meeting minutes were approved with a motion by Glazer and second by Warren. All were in favor.

The November bank statement was reviewed by Warren. A motion was made by Glazer to approve the financial report with a second by Patel. All were in favor.

Armbrister gave the DDA Monthly Report with updates on the Highway 17 light pole painting, mast arm painting, street name sign installation, banner sign installation and a mural update.

A façade grant application for signage by the Richmond Hill Historical Society was discussed. Grant made a motion to approve a \$4,950 grant with a second by Ward. Patel and Warren were also in favor. Brazer and Glazer abstained from the vote.

Watering options for the crepe myrtles on Highway 17 were discussed including borrowing a trailer from the County and purchasing a used trailer. Warren made a motion to table this discussion until the February meeting. Grant seconded and all were in favor.

The Downtown Vision Plan RFP was discussed and the following changes were requested: add list of reference documents available, add right to reject clause, change dates to allow more response time and add description on the DDA area. The board also requested ranking criteria.

Armbrister read from the DDA by-laws the Officer election requirements. Patel made a motion that Chairperson remain Georgene Brazer, the Vice-Chairperson remain Paige Glazer and the Secretary/Treasurer remain Eddie Warren. Grant seconded the motion and all were in favor.

The Meeting dates for 2020 were reviewed. Grant noted that the April 7th meeting is Spring Break and may need to be rescheduled during the March meeting. The board discussed moving the meeting time to 8:30 and the by-law change that would be required at the next meeting.

The next meeting date of February 4th was noted.

Meeting was adjourned at 10:38 with a motion from Glazer, seconded by Grant and carried by all.