



**MEETING MINUTES**  
**Regular Monthly Meeting**  
**Tuesday, March 1, 2022- 8:30 A.M.**  
**City Council Chambers**

Members present –Georgene Brazer, Robbie Ward, Eddie Warren; New Members: Kevin Bowes, Megan Gillespie and Jeff Nielsen

Members absent – none

Guests present- none

Staff present – Alex Floyd, Scott Allison

The meeting was called to order by Georgene Brazer at 8:35 AM

The March 1<sup>st</sup> meeting agenda was approved with a motion by Warren with a second by Ward. All were in favor.

The January 4<sup>th</sup> meeting minutes were approved with a motion by Warren and second by Ward. All were in favor.

Warren presented the DDA Financial Report with an ending balance of \$127,583.67 after payment to Expercure (façade grant) for \$9,250.00. A motion to accept the report was made by Ward and seconded by Brazer with all in favor.

Floyd presented the draft of the 2022 work plan that had been reviewed by the members carried over. The new members were encouraged to look it over for adoption at the April meeting. Also it was noted that the Board needed to elect a Vice President and with the carried over members being the Chair, the Treasurer and the Council liaison, it would need to be a new member. This election will take place in April also.

Floyd presented two façade grant applications. The first was from Murray Electric which had purchased and begun work on 10695 Ford Avenue. This is a residential to commercial conversion. Mr. Murray after meeting with City staff applied for white paint, shadowbox fencing, landscaping and a sign all in conformance with guidelines. The estimates for the project totaled \$28,040.00 meaning he wished to apply for the \$10,000 maximum. The board discussed how the Jarrell Tax Service building next door was a great example and was excited about the opportunity to carry the look down the road. A motion to approve was made by Ward and seconded by Bowes with all in favor.

The second application was for the Richmond Hill Museum. The museum has a new team with excellent ideas for lighting, repairing the Ford fence, landscaping including tree removal, trash cans, benches and a picnic area. Estimates were not supplied but were estimated to be around \$28,000. The museum has already had the building painted through a donation. It was



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discussed that one of the big goals in the workplan was to beautify the Timber Trail corner and support the museum in any way possible. It was agreed to reimburse the museum as it made these improvements up to \$10,000. The motion was made by Ward and seconded by Warren and approved by all.

Floyd reported that the final invoices for Jarrell Tax were paid and that grant was closed out.

Another goal of the City and the DDA was some investment in J F Gregory Park. Several lights and fixtures needed painting, signage needs updating etc. Some projects to be completed either in sequence or all at once were presented. A quote was presented from E&D painting to repaint the streetlights from the Police Dept parking lot to the City Center. The project could either be done in 3 phases or all at once although mobilization represented some costs. The quote for the entire project was just under \$11,500 with the Tnemec paint system. A motion to paint all at once was made by Nielsen and seconded by Bowes with all in favor.

The second project was the replacement and/or reconfiguration of the old bulletin board sign and pergola. A board wall of some sort has to exist to cover several electrical boxes but the pergola was built to cover boards that no longer exist. It was decided to meet with Michael Parker to discuss removal of the pergola and a replacement sign board with an updated trail map or other art. A vote would be held when a quote was provided.

The third was the replacement of standard signs in the park with wayfinding decorative signs. It was suggested by Allison to ask the company if they can make one half to three quarter size signs because they were not on a full street. Floyd will ask and return with updated quotes.

Chairman Brazer brought up the Gregg Allman mural project. After much discussion, Floyd said he would send out the original estimate and rendering and "proceed with the project" as far as research and discussion. A motion to proceed was made by Bowes and seconded by Gillespie.

No public comment was presented.

Meeting was adjourned at 10:00 AM with a motion from Warren, seconded by Ward and carried by all.