



MEETING MINUTES
Regular Monthly Meeting
Tuesday, March 3, 2020- 8:30 a.m.
Richmond Hill/Bryan County
Chamber of Commerce 2591
Highway 17, Suite 100,
Richmond Hill, GA 31324

Members present - Georgene Brazer, Brad Brookshire, Paige Glazer, Catherine Grant, Jitan Patel and Robbie Ward

Members absent - Eddie Warren

Staff Present - Becky Armbrister

The meeting was called to order by Georgene Brazer at 8:33 a.m.

Guests were welcomed.

The meeting agenda was approved with a motion by Glazer with a second by Brookshire. All were in favor.

The February 4th meeting minutes were approved with a motion by Ward and second by Glazer. All were in favor.

The January bank statement was reviewed by Armbrister and there are currently no outstanding checks. Armbrister updated the board that a 2018 audit of the DDA account would be completed in conjunction with the City's audit in a few months. The estimated cost at this time is \$500. A motion was made by Brookshire to approve the financial report with a second by Ward. All were in favor.

Armbrister gave the DDA Monthly Report with updates on the street name sign install, banner sign installation, mural and TAD. All Street name signs have been installed except for two, one due to utility issues and another due to its location in a concrete island. All of the banner installs have been completed except for four that require the electrical boxes to be moved before the signs can be installed. Chris Walker the mural artist would like to replace the shrimp boat with Ford's boat. A sketch was distributed to the board and the board agreed with this change. Armbrister stated that the initial TAD district was being analyzed by Bleakly Advisory Group. The board agreed that they would like to have this presented by Bleakly at the next board meeting.

Chris Ricciardi, owner of Ricciardi's Pizzeria and Bert Brown, property representative, presented a façade grant application for the soon to be open Ricciardi's Pizzeria. The board discussed the proposed improvements that included lighting, painting of a porch, front door replacement and minor landscaping upgrades. There was a general discussion regarding white washing the building and potential new roof to bring to current City codes for the Gateway Overlay District. The applicant chose to withdraw the application and resubmit at a later time.

The façade grant guidelines were discussed by the board. The board requested that goals be added to the guidelines of wanting to support improvements not replacement of like for like. A motion was made by Ward to raise the façade grant to \$10,000 from its initial \$5,000 limit. There was a second by Grant and all were in favor.



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Ward made a motion to table the crepe myrtle project until late fall/ winter with a second by Brookshire. There was a general discussion of the planting window and the consultant coming on board. All were in favor.

Brookshire made a motion to table this item to a special called meeting on March 10th at 8:30 a.m. to allow for board members to have more time to review the RFPs. Grant was a second and all were in favor.

The next meeting date of March 3rd was discussed and the board agreed to move the date to March 10th at 8:30 a.m. due to spring break.

Meeting was adjourned at 9:45 with a motion from Glazer, seconded by Patel and carried by all.