



MEETING MINUTES
Special Called Meeting
Tuesday, March 10, 2020- 8:30 a.m.
Richmond Hill/Bryan County
Chamber of Commerce 2591
Highway 17, Suite 100,
Richmond Hill, GA 31324

Members present - Georgene Brazer, Brad Brookshire, Paige Glazer, Catherine Grant and Eddie Warren

Members absent - Jitan Patel and Robbie Ward

Staff Present - Becky Armbrister

The meeting was called to order by Paige Glazer at 8:38 a.m.

The meeting agenda was approved with a motion by Brookshire with a second by Grant. All were in favor.

Brazer enters the meeting at 8:42.

The Board had a general discussion of the four submitted proposals comparing qualifications and experience. The board agreed that Kimley Horn had the best presentation of their proposal and goals of the RFP.

Warren made a motion to allow for the Chairperson to enter into a contract with Kimley Horn for an amount up to \$90,000 for the Downtown Vision and Action Plan to include copyright release to re-publish without additional consent, mechanical packaged files with fonts, links, photos, etc. included and 500 printed copies of final product. There was a second by Grant. All were in favor. The board agreed that stakeholder interviews were not required.

Meeting was adjourned at 9:16 with a motion from Warren, a second by Glazer and carried by all.