



CITY OF RICHMOND HILL MEETING OF THE MAYOR AND COUNCIL

Tuesday, May 7, 2019
7:00 P.M.

Richmond Hill City Hall Council Chambers
40 Richard Davis Drive
Richmond Hill, Georgia 31324

Present from City Council: Russ Carpenter, *Mayor*; *Councilmembers:* Tara Baraniak, Bill Donahue, Kristi Cox and Les Fussell

Staff Present: Chris Lovell, *City Manager*; Scott Allison, *Assistant City Manager*; Dawnne Greene, *City Clerk*; Mitch Shores, *Police Chief*; and Brendon Greene, *Fire Chief*.

Pre-agenda session was called to order at 5:38 p.m. and closed at 6:00 p.m. Discussion covered agenda topics; no decisions were made.

Mayor Carpenter called the meeting to order at 7:00 P.M. Chief Shores gave the invocation and led the Pledge of Allegiance.

Approval of Minutes of meeting **April 16, 2019**

Councilmember Fussell made a motion to approve the April 16, 2019 minutes. The motion was seconded by Councilmember Cox. Motion carried in the affirmative by Councilmembers Baraniak, Cox, Donahue and Fussell.

PROCLAMATION RECOGNIZING MAY AS MENTAL HEALTH AWARENESS MONTH

Mayor Carpenter presented the proclamation to Tara Jennings and Laura Lane, organizers of the HOPE support group that meets every third Monday at the Wetlands Center.

RECOGNITION OF GEORGIA CITIES WEEK 3RD GRADE COLORING CONTEST WINNERS

Three third graders were recognized and presented with gift certificates by Mayor Carpenter.

RECOGNITION OF CHIEF BRENDON GREENE AND RANDY BOCOOK

Mayor Carpenter recognized Chief Greene and Mr. Randy Bocook for organizing the annual RHFDF Spring Fling, which has raised over \$40,000 in three years for children and families in need within the City of Richmond Hill.

PRESENTATION FROM GIRL SCOUTS ABOUT PLAYGROUND UPGRADES

The Girl Scout Troop presented a plan to council on how to upgrade the playground in J.F. Gregory Park to include children of all abilities (see attached).

DEPARTMENTS

ADMINISTRATION: Dawnne Greene

1. Approval/Disapproval of Marketing Specialist job description and position

Councilmember Cox made a motion to approve the Marketing Specialist job description and position. The motion was seconded by Councilmember Donahue. Motion carried in the affirmative by Councilmembers Baraniak, Cox, Donahue and Fussell.

2. Approval/Disapprove request from Keith Young of LiftOne, LLC to serve beer and wine only at the Pavilion for a company crawfish boil on May 11, 2019

Councilmember Fussell made a motion to approve the request from Keith Young of LiftOne, LLC to serve beer and wine only at the Pavilion for a company crawfish boil on May 11, 2019. The motion was seconded by Councilmember Donahue. Motion carried in the affirmative by Councilmembers Baraniak, Cox, Donahue and Fussell.

3. Approve/Disapprove request from Nancy and Gary LaVallee to serve beer and wine only at the Wetlands Center for a rehearsal dinner on May 30, 2019

Councilmember Fussell made a motion to approve the request from Nancy and Gary LaVallee to serve beer and wine only at the Wetlands Center for a rehearsal dinner on May 30, 2019. The motion was seconded by Councilmember Baraniak. Motion carried in the affirmative by Councilmembers Baraniak, Cox, Donahue and Fussell.

4. Approve/Disapprove request from Savannah Beecher to serve beer and wine only at the Wetlands Center for a wedding reception on May 11, 2019

Councilmember Baraniak made a motion to approve the request from Savannah Beecher to serve beer and wine only at the Wetlands Center for a wedding reception on May 11, 2019 with the condition that an off-duty detail is contracted with the Richmond Hill Police Department. The motion was seconded by Councilmember Fussell. Motion carried in the affirmative by Councilmembers Baraniak, Cox, Donahue and Fussell.

PLANNING AND ZONING: Scott Allison

Councilmember Donahue recused himself.

1. Approval/Disapproval of the appointment of **Bill Donahue** to serve as a member of the Richmond Hill Downtown Development Authority for a term to expire at the end of 2019, or so long as he serves on the Richmond Hill City Council, whichever period ends first.

Councilmember Cox made a motion to approve the the appointment of Bill Donahue to serve as a member of the Richmond Hill Downtown Development Authority for a term to expire at the end of 2019, or so long as he serves on the Richmond Hill City Council, whichever period ends first. The motion was seconded by Councilmember Baraniak. Motion carried in the affirmative by Councilmembers Baraniak, Cox and Fussell.

Councilmember Donahue rejoined.

2. Approval/Disapproval of the appointment of **Jack Giddens** to serve as a member of the Richmond Hill Historic Preservation Commission for a three-year term to expire in May of 2022.

Councilmember Baraniak made a motion to approve the appointment of Jack Giddens to serve as a member of the Richmond Hill Historic Preservation Commission for a three-year term to expire in May of 2022. The motion was seconded by Councilmember Donahue. Motion carried in the affirmative by Councilmembers Baraniak, Cox, Donahue and Fussell.

3. Approval/Disapproval of naming the Planning and Zoning Department building in memory of **Johnny Murphy**.

Councilmember Baraniak made a motion to approve the naming the Planning and Zoning Department building in memory of Johnny Murphy. The motion was seconded by Councilmember Fussell. Motion carried in the affirmative by Councilmembers Baraniak, Cox, Donahue and Fussell.

This dedication will be scheduled in June.

CITY MANAGER TOPICS

1. Approval/Disapproval of fire captain job description

Councilmember Fussell made a motion to approve the fire captain job description. The motion was seconded by Councilmember Baraniak. Motion carried in the affirmative by Councilmembers Baraniak, Cox, Donahue and Fussell.

2. Approval/Disapproval for Preferred Materials Inc. to construct a right turn lane for a **future road at Town Centre** for a cost of \$81,805.00. This work will be added to the current Hwy 144 widening project and has been approved by GDOT. Preferred Materials Inc. is the current contractor for the Hwy 144 widening project.

Councilmember Fussell made a motion to approve Preferred Materials Inc. to construct a right turn lane for a future road at Town Centre for a cost of \$81,805.00. This work will be added to the current Hwy 144 widening project and has been approved by GDOT. Preferred Materials Inc. is the current contractor for the Hwy 144 widening project. The motion was seconded by Councilmember Baraniak. Motion carried in the affirmative by Councilmembers Baraniak, Cox, Donahue and Fussell.

3. Approval/Disapproval of a SPLOST allocation of \$124,800 for the award of **Engineering Services for a new Timber Trail Bridge at Sterling Creek (RFQ/RFP #18-200)** to **P.C. Simonton and Associates, Inc.**

Councilmember Baraniak made a motion to approve a SPLOST allocation of \$124,800 for the award of Engineering Services for a new Timber Trail Bridge at Sterling Creek (RFQ/RFP #18-200) to P.C. Simonton and Associates, Inc. The motion was seconded by Councilmember Donahue. Motion carried in the affirmative by Councilmembers Baraniak, Cox, Donahue and Fussell.

4. Approve / Disapprove use of SPLOST funds in the amount of \$510,391.94 to replace 10 police vehicles scheduled for replacement. This cost includes purchase of the vehicles as well as upfitting each with all the necessary emergency equipment.

Councilmember Fussell made a motion to approve the use of SPLOST funds in the amount of \$510,391.94 to replace 10 police vehicles scheduled for replacement. This cost includes purchase of the vehicles as well as upfitting each with all the necessary emergency equipment. The motion was seconded by Councilmember Cox. Motion carried in the affirmative by Councilmembers Baraniak, Cox, Donahue and Fussell.

COMMUNICATIONS

The Spring Carnival will be held on May 16-19 at J.F. Gregory Park.

There being no further business, the meeting adjourned at 7:35 P.M. in a motion by Councilmember Fussell. Motion was seconded by Councilmember Donahue. Motion carried in the affirmative by Councilmembers Baraniak, Donahue and Fussell.

Respectfully submitted,

Dawnne Greene
City Clerk