

HISTORIC PRESERVATION COMMISSION

JUNE 6, 2019 MEETING MINUTES

MEMBERS PRESENT: Joye Reno, Mathilde Lejeune-Faust, Georgene Brazer, Jack Giddens

STAFF PRESENT: Scott Allison, Christy Sherman

GUEST PRESENT: Charlotte Brazer

Meeting opened at 3:08 pm. In the absence of the Chairman, Cecilia Bird, the Vice-Chairman, Joye Reno was acting as Chairman.

1. Approval/disapproval of March 28, 2019 minutes.

Georgene Brazer made a motion to approve the March 28 minutes; motion seconded by Mathilde Lejeune-Faust.

2. Acceptance of Kiley Folgert's resignation and introduction of Jack Giddens as new HPC member.

The commission went over Kiley Folgert's resignation letter and Jack Giddens' application. Jack Giddens introduced himself.

Georgene Brazer made a motion to approve; motion seconded by Mathilde Lejeune-Faust.

3. Approval/disapproval of proposed bylaws.

Scott Allison explained the changes made to the by-laws since last meeting.

Mathilde Lejeune-Faust made a motion to approve the by-laws; motion seconded by Georgene Brazer.

4. Comments on the city-wide survey draft.

Scott Allison reminded the commission that the city-wide survey has to be updated every ten years.

Copies of the city-wide survey have to be printed for the commission's member.

Jack Giddens proposed to add subset map on each page where a resource is specifically mentioned in order to help the reader understand where the resource is located at first sight.

5. Decision to cancel the July 4, 2019 meeting due to Independence Day.

The July 4, 2019 has been cancelled due to Independence Day. The decision was made not to have a meeting in July since the commission will not have any business to conduct until Rebecca Fenwick gets feedback from the council about the draft.

The next meeting will therefore be on August 1, 2019 at 3 pm.

6. Presentation of Richmond Hill history video.

Christy Sherman presented the video but due to technical difficulties it was impossible to view the video. DVDs were distributed to commission members.

7. Other business

Jack Giddens asked if there were any specificities to designate historic areas. Scott Allison recapitulated the process with the creation of the ordinance and the HPC. He also reminded that the city has worked on being a certified local government to open opportunity for grant money which would help for the survey and the creation of guidelines.

Scott Allison mentioned that the first district would be the Ford commercial area since it is a more pressing matter and then move on to residential areas.

Jack Giddens asked if there were any restrictions on how many neighborhoods can be included in districts at once. Scott Allison clarified that while they are no restrictions of this type, it might take more time to add residential areas as these areas might not have the same guidelines as the commercial areas.

Amanda Styer will be calling the State next week in order to hear back about the grant which would help to create the COA and the guidelines in the Fall.

Scott Allison announced that Rebecca Fenwick, who has been on this project since the beginning through the firm LKS, is finishing the projects already started but she is leaving the firm to open her own. Since she will be finishing the projects, her departure from the firm won't affect the HPC or the project.

With nothing further, Mathilde Lejeune-Faust made a motion to adjourn; motion seconded by Jack Giddens and carried by all.

Meeting closed at 4:08 pm.