



**CITY OF RICHMOND HILL MEETING OF THE MAYOR AND COUNCIL**

**Tuesday, June 18, 2019  
7:00 P.M.**

**Richmond Hill City Hall Council Chambers  
40 Richard Davis Drive  
Richmond Hill, Georgia 31324**

**Present from City Council:** Russ Carpenter, *Mayor*; *Councilmembers:* Tara Baraniak, Bill Donahue, Les Fussell and Kristi Cox

**Staff Present:** Chris Lovell, *City Manager*; Scott Allison, *Assistant City Manager*; Dawnne Greene, *City Clerk*; Mitch Shores, *Police Chief*; and Brendon Greene, *Fire Chief*.

Pre-agenda session was called to order at 5:30 p.m. and closed at 6:18 p.m. Discussion covered agenda topics; no decisions were made.

Mayor Carpenter called the meeting to order at 7:00 P.M. Chief Shores gave the invocation and led the Pledge of Allegiance.

Approval of Minutes of meeting **June 4, 2019**

**Councilmember Baraniak made a motion to approve the June 4, 2019 minutes. The motion was seconded by Councilmember Donahue. Motion carried in the affirmative by Councilmembers Baraniak, Cox, Fussell and Donahue.**

**QUARTERLY SPOTLIGHT EMPLOYEE RECOGNITION OF AMANDA STYER**

Mayor Carpenter presented long-time employee, Amanda Styer, will the quarterly spotlight award. Ms. Styer started with the City fifteen years ago as a clerk and has been promoted throughout the years. She currently serves as Zoning Administrator.

**DEPARTMENTS**

Police Department: Mitch Shores  
Monthly Report submitted.

Fire Department: Brendon Greene  
Monthly Report submitted.

1. Approval/Disapproval of \$13,525 from SPLOST for Station 2 building improvements

**Councilmember Fussell made a motion to approve \$13,525 from SPLOST VII for Station 2 building improvements. The motion was seconded by Councilmember Cox. Motion carried in the affirmative by Councilmembers Baraniak, Cox, Fussell and Donahue.**

2. First reading of an amendment to the Code of Ordinances of The City of Richmond Hill, Georgia, **Chapter 38 – Fire Prevention and Protection, Article I, Section 38-1 and Article II, Section 38-31 through Section 38-792**; for the purpose of removing conflicting requirements; to repeal conflicting ordinances; to provide for an effective date; and for other purposes.

Public Works: Mike Coon and Charlie Heino, **EOM**  
Monthly Report submitted.

EOM continues to work on storm drainage, currently at Sterling Creek Park and Mainstreet.

Finance Department: Bob Whitmarsh

Mr. Whitmarsh stated that LOST and SPLOST were doing well, along with Water/Sewer fund and departmental budgets.

1. Approval/Disapproval of April 2019 financial statement

**Councilmember Donahue made a motion to approve the April 2019 financial statement. The motion was seconded by Councilmember Baraniak. Motion carried in the affirmative by Councilmembers Baraniak, Cox, Fussell and Donahue.**

Planning, Zoning, and Code Enforcement: Scott Allison

1. Presentation by the Coastal Region Metropolitan Planning Organization (CORE MPO) on the 2045 Metropolitan Transportation Plan Update

Ms. Wykoda Wang from CORE MPO provided a comprehensive update of the 2045 Metropolitan Transportation Plan.

2. Planning Commission / Architectural Review Board Verbal Report
3. Downtown Development Authority (DDA) May Report
4. Approval/Disapproval of the appointment of **Jitan Patel** to serve as a member of the Richmond Hill Downtown Development Authority for a term to expire at the end of 2021.

**Councilmember Donahue made a motion to approve the appointment of Jitan Patel to serve as a member of the Richmond Hill Downtown Development Authority for a term to expire at the end of 2021. The motion was seconded by Councilmember Fussell. Motion carried in the affirmative by Councilmembers Baraniak, Cox, Fussell and Donahue.**

5. Approval/Disapproval of a text amendment to the Code of Ordinances of The City of Richmond Hill, Georgia, **Chapter 22 – Businesses, Article VI – Hotel and Motel Registration**

**Regulations, Sec. 22-182 – Responsibilities, Access, and Registration Requirements;** for the purpose of removing conflicting record keeping requirements; to repeal conflicting ordinances; to provide for an effective date; and for other purposes.

**Councilmember Cox made a motion to approve a text amendment to the Code of Ordinances of The City of Richmond Hill, Georgia, Chapter 22 – Businesses, Article VI – Hotel and Motel Registration Regulations, Sec. 22-182 – Responsibilities, Access, and Registration Requirements; for the purpose of removing conflicting record keeping requirements; to repeal conflicting ordinances; to provide for an effective date; and for other purposes. The motion was seconded by Councilmember Baraniak. Motion carried in the affirmative by Councilmembers Baraniak, Cox, Fussell and Donahue.**

## **CITY MANAGER TOPICS**

1. Approval/Disapproval of the Memorandum of Understanding between the Mayor and City Council of the City of Richmond Hill and the Bryan County Board of Commissioners outlining the terms and conditions of the City's land grant to the County, which is to be used to construct a library and related facilities.

**Councilmember Fussell made a motion to approve the Memorandum of Understanding between the Mayor and City Council of the City of Richmond Hill and the Bryan County Board of Commissioners outlining the terms and conditions of the City's land grant to the County, which is to be used to construct a library and related facilities. The motion was seconded by Councilmember Donahue. Motion carried in the affirmative by Councilmembers Baraniak, Cox, Fussell and Donahue.**

2. Approval/Disapproval of a SPLOST allocation of \$10,213.00 to partner with the Richmond Hill/Bryan County Chamber of Commerce and EOM for LED lighting upgrades at the pavilion in J.F. Gregory Park.

**Councilmember Baraniak made a motion to approve the SPLOST VII allocation of \$10,213.00 to partner with the Richmond Hill/Bryan County Chamber of Commerce and EOM for LED lighting upgrades at the pavilion in J.F. Gregory Park.. The motion was seconded by Councilmember Cox. Motion carried in the affirmative by Councilmembers Baraniak, Cox, Fussell and Donahue.**

## **COMMUNICATIONS**

The July 2, 2019 city council meeting has been cancelled. The next city council meeting will be held on July 16, 2019.

Please join us for our annual Independence Day Celebration at J.F. Gregory Park on Saturday, June 29, 2019 beginning at 4:30 p.m. There will be entertainment from The Tams, fireworks at dark, free inflatables, food and more.

## **PUBLIC COMMENTS**

Ms. Sydney Powell was unable to make this council meeting to discuss her traffic concern with Highway 17 around Piercefield Forest exit. She indicated that she would attend the next meeting scheduled for July 16, 2019.

**There being no further business, the meeting adjourned at 7:35 P.M. in a motion by Councilmember Fussell. Motion was seconded by Councilmember Donahue. Motion carried in the affirmative by Councilmembers Baraniak, Donahue and Cox.**

Respectfully submitted,

Dawnne Greene  
City Clerk