



**CITY OF RICHMOND HILL  
ACTION SUMMARY  
MEETING OF THE MAYOR AND COUNCIL**

**Tuesday, September 1, 2020  
7:00 P.M.**

**Richmond Hill City Hall Council Chambers  
40 Richard Davis Drive  
Richmond Hill, Georgia 31324**

**Present from City Council:** Russ Carpenter, *Mayor*; *Councilmembers:* Kristi Cox, Mark Ott, Steve Scholar, and Robbie Ward

**Staff Present:** Chris Lovell, *City Manager*; Scott Allison, *Assistant City Manager*; Dawnne Greene, *City Clerk*; Robert Whitmarsh, *Finance Director*.

1. CALL TO ORDER
2. INVOCATION AND PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES OF MEETING AUGUST 4, 2020 – **Approved, Vote Unanimous (4:0)**
4. APPROVAL OF MINUTES OF WORKSHOP AUGUST 18, 2020 – **Approved, Vote Unanimous (4:0)**
5. DEPARTMENTAL REPORTS: ADMINISTRATION
  - a. Approval/Disapproval - Request by Lorena Valencia for an alcohol license to sell beer, wine and liquor on premises consumption only at La Nopalera 12 located at 10060 Ford Avenue. – **Approved, Vote Unanimous (4:0)**
6. DEPARTMENTAL REPORTS: FINANCE
  - a. Approval/Disapproval – June Financials – **Approved, Vote Unanimous (4:0)**
7. PLANNING, ZONING, AND CODE ENFORCEMENT
  - a. Public Hearing
  - b. Approval/Disapproval - Petition filed with the City of Richmond Hill by Ron Elliott requesting a variance to Article 11, Section 11.3 of the Unified Development Ordinance on exterior finish color palette. The property is located at 8872 For Avenue, within the Gateway Overlay District. The property is zoned C-1, General Commercial District. – **Disapproved, Vote Unanimous (4:0)**
  - c. Planning Commission / Architectural Review Board Verbal Report
  - d. First Reading - Petition filed with the City of Richmond Hill by Savannah Health Services, LLC dba Memorial Health University Medical Center, requesting to rezone 46.16 acres located at the intersection of Port Royal Road and Highway

144, with a map & parcel number of 061-055, from Unincorporated Bryan County Zone A-5, Agricultural District to City of Richmond Hill Zone C-1, General Commercial District. – **First Reading, No Action Taken**

8. CITY MANAGER TOPICS

- a. Approval/Disapproval - Fire station project not to exceed \$365,000 from SPLOST VII funds. - **Approved, Vote Unanimous (4:0)**
- b. Approval/Disapproval - Appointment of Tommy Brookshire to serve as a member of the Richmond Hill Ethics Committee for a two-year term to expire in September of 2022. - **Approved, Vote Unanimous (4:0)**
- c. Approval/Disapproval - Appointment of Christy Carroll Balbo to serve as a member of the Richmond Hill Ethics Committee for a two-year term to expire in September of 2022. – **Tabled, No Action Taken**
- d. Approval/Disapproval - Appointment of Patty Matthews to serve as a member of the Richmond Hill Convention & Visitors Bureau. - **Approved, Vote Unanimous (4:0)**
- e. Approval/Disapproval - Appointment of Sean Harris to serve as a member of the Richmond Hill Convention & Visitors Bureau. - **Approved, Vote Unanimous (4:0)**
- f. Approval/Disapproval - Amended and Restated MOU for Medline. - **Approved, Vote Unanimous (4:0)**
- g. Approval/Disapproval - Resolution to declare certain equipment as surplus. - **Approved, Vote Unanimous (4:0)**

9. UNFINISHED BUSINESS

- a. None

10. NEW BUSINESS

- a. None

11. COMMUNICATIONS

- a. Due to COVID-19 restrictions, there will not be a physical gathering in remembrance of September 11th but a tribute video for September 11th will be posted on the City's Facebook page.
- b. The City will be hosting a "Treats for Eats" event on Saturday, October 24, 2020 from 1 – 4 p.m. in J.F. Gregory Park to gather food donations for Eleos and Way Station food pantries. It will be a family-friendly Halloween event. Every costumed child bringing food donations will receive a treat bag filled with goodies from area businesses. Please see our website or Facebook page for more details.

12. PUBLIC COMMENTS

- a. Richmond Hill-Bryan County Chamber of Commerce
- b. David London
- c. Dr. Karen Boles Grant

13. EXECUTIVE SESSION FOR LEGAL MATTERS

14. ADJOURNMENT