

CITY OF RICHMOND HILL
ROADSIDE SALES/MOBILE VENDING
Zoning Administrator: Amanda Styer (912) 756-3735
astyer@richmondhill-ga.gov

OWNER/APPLICANT _____ PHONE _____

CONTACT PERSON _____ PHONE _____

MAILING ADDRESS _____

NAME OF BUSINESS _____

EMAIL _____

Roadside Sales Mobile Food Vending Mobile Retail Vending Ice Cream Truck Door-to-Door Sales

Roadside Sales/Mobile Vending Proposed Location of Operation: _____

Mobile Food Vending Approved Base of Operation Location: _____

Permit Valid for 14 Days/Month: Begin Date: _____ End Date: _____

Type of Event: Government/Non-Profit Organization Commercial Business

Provide the Following:

- Copy of Business License
- Written Agreement from Property Owner/Manager with Time of Operation (All Roadside Sales/Mobile Vending)
- Site Plan with Setback Measurements, Size and Photo of Structure (Roadside Sales Facilities and Structures)
- Photo of Vehicle (Mobile Vending and Ice Cream Trucks)
- Mobile Vending: Make _____ Model _____ License Plate # _____
- Bryan County Ga. Dept. of Public Health Approval (All Food Service)
 - Base of Operation Approved Government/Non-Profit Organization Temporary Event Approved
- Ga. State Agricultural Dept. Approval (If Applicable)
- Distance to Fixed Food Service Establishment (All Food Service) _____ feet
- Distance to Approved Restrooms (All Food Service) _____ feet
- Fire Safety Inspection (All Food Trucks)
- Authorization for Background Check (Ice Cream Trucks)
- Ice Cream Truck: Make _____ Model _____ License Plate # _____

-----DO NOT FILL OUT BELOW THIS LINE/FOR STAFF USE ONLY-----

STAFF APPROVAL: Approved By: _____ Date: _____

PERMIT FEE: \$100.00 Paid: Check # _____ Cash Credit/Debit Card N/A Non-Profit

Comments: _____