

LIMITED USE PERMIT # LU _____

CITY OF RICHMOND HILL Building and
Zoning Department
P.O. Box 250 Richmond Hill, GA. 31324
(912) 756-3641
PERMITTING@RICHMONDHILL-GA.GOV

FEE \$ _____

OWNER/APPLICANT: _____ DATE: _____
ADDRESS: _____ Email: _____
PHONE: _____ ESTIMATED COST: _____
911ADDRESS: _____ LOT# and SUBDIVISION: _____

CONTRACTOR: _____ PHONE: _____
ADDRESS: _____ Email: _____

TYPE OF PERMIT:

CHANGE OF OCCUPANCY/ EXISTING BUILDING INSPECTION ACCESSORY BUILDING SIGN
 FENCE FIRE SUPPRESSION/FIRE ALARM SWIMMING POOL IRRIGATION
 ELECTRICAL PLUMBING HVAC ROOF OTHER: _____

PURPOSE: ERECT REPAIR ADDITION DEMO RELOCATE

PROVIDE A BRIEF DESCRIPTION OF WORK TO BE DONE: _____

PROPERTY OWNERS NAME (IF DIFFERENT THAN APPLICANT): _____
ADDRESS: _____ PHONE: _____

POWER COMPANY: SEPCO COASTAL EMC GA.POWER **TOTAL SQUARE FEET:** _____
FLOOD ZONE CATEGORY: _____ **BASE FLOOD ELEVATION:** _____ **DATUM:** _____
ZONING CLASSIFICATION: _____ **SETBACKS:** F _____ RS _____ LS _____ R _____
BUILDING SPRINKLED: YES NO

For Change of Occupancy/Existing Building Inspection: Previous Use _____ Proposed Use _____
Provide a simple floor plan of unit with names of adjacent businesses shown on drawing. Provide a photo of exterior frontage area.
Parking Spaces Provided _____ Note: An Additional Building Permit Is Required For Construction _____ Initial

For Fire Suppression/Fire Alarm: Installer's Name _____ Installer's Certification Number _____
Note: Richmond Hill Fire Chief contact number 912-756-4664

For Fence, Accessory Building, Swimming Pool and Sign: A plat of the property showing measurements from property lines to proposed structure must be submitted with application. Note: Property pins must be showing and string lines pulled to each pin. _____ Initial
Note: Additional Permit must be obtained from Zoning Administrator for signs and be attached to this application. _____ Initial

For Commercial Irrigation: Square feet of area to be irrigated _____ Water meter size needed _____

For All:

1. Please call (912) 756-4521 or email inspections@richmondhill-ga.gov by 5:00pm the day before inspection. Twenty four (24) hours notice is required.
2. You are responsible for approvals from any subdivision Property Owner's Association for covenant requirements prior to actual construction.
3. Approval by the Building and Zoning Department does not exempt the applicant from complying with all other governmental regulations.
4. No Certificate of Occupancy will be issued until all tap fees, water and sewer connection fees and/or any other outstanding fees are paid.
5. No additional building permits will be issued an applicant where outstanding tap, connection or other city fees exist on other properties owned by the applicant if a tenant has moved into such property without a certificate of occupancy.
6. The regulation to build at or above the required flood elevation has been explained to me. I understand that areas below the required elevation may only be used for the parking of vehicles, building access, and limited storage for minimal lawn or maintenance equipment. I understand that to enclose beneath the required elevation, there are strict requirements pertaining to hydrostatic vents or breakaway walls depending on the flood zone in which the building is located and that there can be no partitioning of rooms. I further understand that should I violate any of these rules, I may be required to remove the enclosure, that my insurance carrier may be notified and that further remedy may be sought through the courts.

This permit must be renewed if work or construction authorized is not commenced within six (6) months or if construction is suspended or abandoned for a period of one (1) year at any time after work is commenced
I HAVE READ AND UNDERSTAND THE ABOVE STATEMENTS

OWNER/APPLICANT SIGNATURE: _____ DATE: _____

APPROVED BY: _____ DATE: _____

COMMENTS: _____

THE ISSUANCE OF THIS PERMIT AUTHORIZES IMPROVEMENTS OF THE REAL PROPERTY DESIGNATED HEREIN WHICH IMPROVEMENTS MAY SUBJECT SUCH PROPERTY TO MECHANICS AND MATERIALMENS LIENS PURSUANT TO PART 3 OF ARTICLE 8 OF CHAPTER 14 OF TITLE 44 OF THE OFFICIAL CODE OF GEORGIA ANNOTATED. IN ORDER TO PROTECT ANY INTEREST IN SUCH PROPERTY AND TO AVOID ENCUMBRANCES THEREON, THE OWNER OR ANY PERSON WITH AN INTEREST IN SUCH PROPERTY SHOULD CONSIDER CONTACTING AN ATTORNEY OR PURCHASING A CONSUMERS GUIDE TO THE LIEN LAWS WHICH MAY BE AVAILABLE AT BUILDING SUPPLY HOME CENTERS.

Tap Fee: _____ N/A Meter Install Fee: _____ N/A
Water Connection Fee: _____ N/A Sewer Connection Fee: _____ N/A
Reuse Fee: _____ N/A