



**CITY OF RICHMOND HILL MEETING OF THE MAYOR AND COUNCIL**

**Tuesday, January 7, 2020  
7:00 P.M.**

**Richmond Hill City Hall Council Chambers  
40 Richard Davis Drive  
Richmond Hill, Georgia 31324**

**Present from City Council:** Russ Carpenter, *Mayor*; *Councilmembers:* Kristi Cox, Mark Ott, Steve Scholar and Robbie Ward

**Staff Present:** Chris Lovell, *City Manager*; Scott Allison, *Assistant City Manager*; Dawnne Greene, *City Clerk*; Mitch Shores, *Police Chief*, and Brendon Greene, *Fire Chief*.

Pre-agenda session was called to order at 5:30 p.m. and closed at 6:45 p.m. Discussion covered agenda topics; no decisions were made.

**SWEARING IN FOR NEW COUNCILMEMBERS MARK OTT AND STEVE SCHOLAR**

Mayor Carpenter read the oath of office to incoming councilmembers Mark Ott (Post 3) and Steve Scholar (Post 4). They both affirmed the oath and were subsequently sworn into office.

Mayor Carpenter called the meeting to order at 7:00 P.M. Chief Shores gave the invocation, and Chief Greene led the Pledge of Allegiance.

Councilmember Scholar made a motion to amend the agenda item under City Manager topics from “adjust the Sterling Creek Park excavation project” to “adjust the Sterling Creek Park excavation project not to exceed \$60,000.” The motion was seconded by Councilmember Cox. **Motion carried in the affirmative by Councilmembers Cox, Ott, Scholar and Ward.**

Approval of Minutes of meeting **December 17, 2019**

**Councilmember Cox made a motion to approve the December 17, 2019 minutes. The motion was seconded by Councilmember Ward. Motion carried in the affirmative by Councilmembers Cox, Ott, Scholar and Ward.**

**ANNOUNCEMENT OF CHRISTMAS HOME DECORATING CONTEST WINNERS**

Mayor Carpenter announced the winners of this year’s decorating contest for the City and thanked all of the residents who participated in the contest.

**DEPARTMENTS**

**Administration: Dawnne Greene**

1. Approval/Disapproval of a request by Aubrey Labrone Pippin for an alcohol license to sell beer, wine and liquor on premises consumption only at Jerry's Lounge LLC located at 3741 US Highway 17, Suite 500.

**Councilmember Ward made a motion to approve a request by Aubrey Labrone Pippin for an alcohol license to sell beer, wine and liquor on premises consumption only at Jerry's Lounge LLC located at 3741 US Highway 17, Suite 500. The motion was seconded by Councilmember Ott. Motion carried in the affirmative by Councilmembers Cox, Ott, Scholar and Ward.**

2. Approval/Disapproval of a request by Robert Dean Kelley for an alcohol license to sell beer, wine and liquor on premises consumption only at Kelley's Irish Pubs, Inc. located at 10134 Ford Avenue, Suite B7.

**Councilmember Scholar made a motion to approve a request a request by Robert Dean Kelley for an alcohol license to sell beer, wine and liquor on premises consumption only at Kelley's Irish Pubs, Inc. located at 10134 Ford Avenue, Suite B7. The motion was seconded by Councilmember Ward. Motion carried in the affirmative by Councilmembers Cox, Ott, Scholar and Ward.**

**Police: Chief Mitch Shores**

1. Pinning ceremony

Chief Shores pinned Officer Richard Olesky to Sergeant.

2. Approval/Disapproval of a resolution to surplus equipment

**Councilmember Cox made a motion to approve a resolution to surplus equipment. The motion was seconded by Councilmember Ott. Motion carried in the affirmative by Councilmembers Cox, Ott, Scholar and Ward.**

**Planning, Zoning, and Code Enforcement: Scott Allison**

1. Planning Commission / Architectural Review Board Verbal Report

Waffle House and Marco's Pizza were reviewed by ARB.

2. Downtown Development Authority (DDA) November & December Report

The mural was completed at Flashback's/Charlie Grainger's. Additional street signs were delivered for Highway 17 and Highway 144 communities, including Live Oak and Blueberry.

**CITY MANAGER TOPICS**

1. Approval/Disapproval to adjust the Sterling Creek Park excavation project not to exceed \$60,000

Mr. Lovell stated that the additional \$45,000 would be used to further excavate the Sterling Creek pond and the remaining \$15,000 would be for park signage.

**Councilmember Scholar made a motion to approve the adjustment of the Sterling Creek Park excavation project to \$60,000 (not to exceed). The motion was seconded by Councilmember Cox. Motion carried in the affirmative by Councilmembers Cox, Ward and Scholar. Councilmember Ott abstained.**

## **COMMUNICATIONS**

- The 2<sup>nd</sup> Annual Martin Luther King, Jr. Parade will take place on Saturday, January 18, 2020 at 10:00 p.m. This parade will follow the same route at the City of Richmond Hill's Christmas parade.
- The City's administration offices will be closed on Monday, January 20, 2020 to observe Martin Luther King, Jr. Day.

## **PUBLIC COMMENTS**

Ms. Karen (Boles) Grant, a representative of the Boles family, provided an overview of her family's efforts to see Boles Park become a reality. She thanked Mayor Carpenter and the current council for approving a park plan for the property that belonged to her family. She provided a packet of information to Mayor and council that summarized the lengthy process to get to this point.

Councilmember Scholar recommended that council look further into assisting the Bottom and Blueberry with infrastructure issues similar to Richmond Heights.

**There being no further business, the meeting adjourned at 7:34 P.M. in a motion by Councilmember Cox. Motion was seconded by Councilmember Ward. Motion carried in the affirmative by Councilmembers Cox, Ott, Scholar and Ward.**

Attest:

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Russ Carpenter, Mayor

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Dawnne Greene, City Clerk