



**CITY OF RICHMOND HILL
40 Richard Davis Drive
Richmond Hill, GA 31324**

**Tuesday, January 19, 2021
5:30 PM**

CITY COUNCIL WORKSHOP MINUTES

Present from City Council: Russ Carpenter, *Mayor*; *Councilmembers:* Kristi Cox, Steve Scholar, and Robbie Ward

Staff Present: Chris Lovell, *City Manager*; Scott Allison, *Assistant City Manager*; Dawnne Greene, *City Clerk*; Derek Cowart, *Finance Director*; Brendon Greene; *Fire Chief*

Mayor Carpenter called the meeting to order at 5:30 PM. Councilmember Cox gave the opening invocation. Councilmember Ward led the pledge of allegiance.

The Richmond Hill Middle School Student Council presented a proposal to install a Little Library in J. F. Gregory Park.

ADMINISTRATION

1. Overview of Special Election for Post 3
 - a. Special election will be held on March 16, 2021.
 - b. Qualifying will be held between Tuesday, January 26th – Thursday, January 28th.
 - c. If a runoff is required, it will be held on April 13, 2021.
 - d. Election will be held at the Wetlands Center. There will be three weeks of advance voting.

FINANCE

2. October Financials
 - a. Mr. Cowart discussed the new layout and structure of the monthly financial reports.

PLANNING AND ZONING

3. Project Falcon
 - a. There is a proposal in the works to recombine multiple parcels at the end of Thunderbird Drive into one lot. Council will be asked to approve a few aspects of the project at upcoming meetings.

FIRE

- 4. Training Center
 - a. The facility will be built over 3-4 years.
 - b. Facility will replace the City's need to send firefighters to training in other counties. Once completed, the facility will allow all training to be completed within city limits.

CITY MANAGER

- 5. Fire Fee
 - a. Staff is working on restructuring the fire fee to attain a more equitable billing system.
- 6. Proposed Streets and Estimates for 2021 LMIG
 - b. Staff has compiled a list of City streets that need improvements and budget repairs accordingly.
 - c. Richmond Heights will not be repaved until Culvert Project is completed.
- 7. EOM Proposal
 - d. EOM presented a proposal outlining recommended sewer system maintenance.

There being no further business, the workshop adjourned into a special called meeting at 6:46 PM.

Attest:

Russ Carpenter
Mayor

Dawnne Greene
City Clerk



**CITY OF RICHMOND HILL
SPECIAL CALLED MEETING OF THE MAYOR AND COUNCIL**

**Tuesday, January 19, 2021
7:00 PM**

**Richmond Hill City Hall Council Chambers
40 Richard Davis Drive
Richmond Hill, Georgia
31324**

Present from City Council: Russ Carpenter, *Mayor*; *Councilmembers:* Kristi Cox, Steve Scholar, and Robbie Ward

Staff Present: Chris Lovell, *City Manager*; Scott Allison, *Assistant City Manager*; Dawnne Greene, *City Clerk*.

Mayor Carpenter called the meeting to order at 6:46 PM.

DEPARTMENTS

Administration: Dawnne Greene

1. Approval/Disapproval of resolution to call for a March 2021 special election.

Councilmember Scholar made a motion to approve the resolution to call for a March 2021 special election. The motion was seconded by Councilmember Cox. Motion carried in the affirmative by councilmembers Cox, Scholar, and Ward.

2. Approval/Disapproval of 2021 Qualifying Fees.

Councilmember Ward made a motion to approve the 2021 Qualifying Fees. The motion was seconded by Councilmember Scholar. Motion carried in the affirmative by councilmembers Cox, Scholar, and Ward.

There being no further business, the Council adjourned 6:48 PM in a motion by Councilmember Scholar. The motion was seconded by Councilmember Cox. Motion carried in the affirmative by Councilmembers Cox, Scholar, and Ward.

Attest:

Russ Carpenter
Mayor

Dawnne Greene
City Clerk