



## CITY OF RICHMOND HILL MEETING OF THE MAYOR AND COUNCIL

Tuesday, April 16, 2019  
7:00 P.M.

Richmond Hill City Hall Council Chambers  
40 Richard Davis Drive  
Richmond Hill, Georgia 31324

**Present from City Council:** Russ Carpenter, *Mayor*; *Councilmembers:* Tara Baraniak, Bill Donahue and Les Fussell

**Staff Present:** Chris Lovell, *City Manager*; Scott Allison, *Assistant City Manager*; Dawnne Greene, *City Clerk*; Bob Whitmarsh, *Finance Director*; Mitch Shores, *Police Chief*; and John Cook, *Interim Fire Chief*.

Mayor Carpenter called the meeting to order at 7:00 P.M. Chief Shores gave the invocation and led the Pledge of Allegiance.

Approval of Minutes of meeting **April 2, 2019**

**Councilmember Fussell made a motion to approve the April 2, 2019 minutes. The motion was seconded by Councilmember Cox. Motion carried in the affirmative by Councilmembers Baraniak, Cox, Donahue and Fussell.**

### **PROCLAMATION RECOGNIZING APRIL AS AUTISM AWARENESS MONTH**

EOM Operations owners, Stanley and Melissa Hurd, along with their son, Carter, accepted the Autism Awareness Month Proclamation from Mayor Carpenter.

### **RECOGNITION OF RICHMOND HILL MIDDLE SCHOOL BOYS AND GIRLS SOCCER TEAMS**

Both the girls and boys team were recognized for their outstanding achievements, and being exceptional student-athletes by Mayor Carpenter and councilmembers.

### **RECOGNITION OF GOLD SCOUTS**

Calie Peterson and Aneesah Dalal were presented with Certificates of Recognition along with a proclamation for earning Gold Scout status.

### **BRYAN COUNTY AQUATIC CENTER PRESENTATION**

A presentation from Tura Sandt and Brenda Krokoski provided an overview of current aquatic activity and need in the area, while providing a vision for a future aquatic center for Bryan County.

### **DEPARTMENTS**

**ADMINISTRATION:** Dawnne Greene

1. Approve/Disapprove request from Richmond Hill-Bryan County Chamber of Commerce to use J.F. Gregory

**Councilmember Baraniak made a motion to approve the request from Richmond Hill-Bryan County Chamber of Commerce to use J.F. Gregory Park for the Great Ogeechee Seafood Festival for October 18-20, 2019. The motion was seconded by Councilmember Donahue. Motion carried in the affirmative by Councilmembers Baraniak, Cox, Donahue and Fussell.**

2. Approve/Disapprove request from the Richmond Hill-Bryan County Chamber of Commerce to serve beer and wine only at the Great Ogeechee Seafood Festival on October 18-19, 2019

**Councilmember Fussell made a motion to approve the request from the Richmond Hill-Bryan County Chamber of Commerce to serve beer and wine only at the Great Ogeechee Seafood Festival on October 18-19, 2019. The motion was seconded by Councilmember Baraniak. Motion carried in the affirmative by Councilmembers Baraniak, Cox, Donahue and Fussell.**

**FIRE: John Cook, Interim Fire Chief  
Monthly report submitted.**

Mayor and Council praised Richmond Hill Fire Department on their community relations, including the recent Spring Fling event.

**POLICE: Mitch Shores, Police Chief  
Monthly report submitted.**

**PUBLIC WORKS: Mike Coon and Charlie Heino, EOM Operations  
Monthly report submitted.**

Mr. Heino provided an overview of this year's bulk trash. Estimates are this time project higher intake from last year.

**PLANNING AND ZONING: Scott Allison**

1. Planning Commission / Architectural Review Board Verbal Report

Citizen Bank provided site plan overview. DDA progress report.

2. Approval/Disapproval of an Ordinance of the Mayor and Council of Richmond Hill, Georgia amending the Code of Ordinances of The City of Richmond Hill, Georgia, Chapter 22 – Businesses for the purpose of adding Article VI – Hotel and Motel Registration Regulations; to repeal conflicting ordinances; to provide for an effective date; and for other purposes.

**Councilmember Fussell made a motion to approve an Ordinance of the Mayor and Council of Richmond Hill, Georgia amending the Code of Ordinances of The City of Richmond Hill, Georgia, Chapter 22 – Businesses for the purpose of adding Article VI – Hotel and Motel Registration Regulations; to repeal conflicting ordinances; to provide for an effective date; and for other purposes with a condition of June 1, 2019 effective date. The motion was seconded by Councilmember Baraniak. Motion carried in the affirmative by Councilmembers Baraniak, Cox, Donahue and Fussell.**

3. Approval/Disapproval of the Downtown Development Authority funding request to complete their adopted 2019 Work Plan.

**Councilmember Fussell made a motion to approve the the Downtown Development Authority funding request to complete their adopted 2019 Work Plan. The motion was seconded by Councilmember Donahue. Motion carried in the affirmative by Councilmembers Baraniak, Cox, Donahue and Fussell.**

## CITY MANAGER TOPICS

1. Approval/Disapproval of the creation of three firefighter positions

**Councilmember Cox made a motion to approve the creation of three firefighter positions. The motion was seconded by Councilmember Baraniak. Motion carried in the affirmative by Councilmembers Baraniak, Cox, Donahue and Fussell.**

2. Approval/Disapproval to change pre-agenda session time from 6:00 p.m. to 5:30 p.m.

City Attorney Ray Smith advised publishing the time change in the legal organ. City Clerk Dawnne Greene concurred.

**Councilmember Fussell made a motion to approve the change pre-agenda session time from 6:00 p.m. to 5:30 p.m. The motion was seconded by Councilmember Cox. Motion carried in the affirmative by Councilmembers Baraniak, Cox, Donahue and Fussell.**

3. Approval/Disapproval of Georgia Department of Corrections Work Detail Agreement, effective July 1, 2019 to June 30, 2020

**Councilmember Baraniak made a motion to approve the Georgia Department of Corrections Work Detail Agreement, effective July 1, 2019 to June 30, 2020 for \$39,500. The motion was seconded by Councilmember Cox. Motion carried in the affirmative by Councilmembers Baraniak, Cox, Donahue and Fussell.**

## COMMUNICATIONS

The City of Richmond Hill is providing bulk trash days to residents this week. For more details, please see our website or Facebook page.

Residents are invited to wear blue to show support for Autism Awareness, and join us for a commemorative photo in front of City Hall on Wednesday, April 17th at 4:00 p.m.

The City of Richmond Hill administrative offices will be closed on Friday, April 19th.

**There being no further business, the meeting adjourned at 7:54 P.M. in a motion by Councilmember Baraniak. Motion was seconded by Councilmember Fussell. Motion carried in the affirmative by Councilmembers Baraniak, Donahue and Fussell.**

Respectfully submitted,

Dawnne Greene  
City Clerk