

**HISTORIC PRESERVATION COMMISSION
APRIL 21, 2022 – 2:30 PM
MINUTES**

MEMBERS PRESENT: Jack Giddens, Carrol Ann Coleman, Cecilia Bird, Jennifer Sheahan

STAFF PRESENT: Amanda Styer, Christy Sherman, Erin Denniston

1. Jack Giddens called the meeting to order at 3:30pm.

2. Approval/disapproval of the February 17, 2022 HPC Meeting Minutes.

Jennifer Sheahan made a motion to approve the minutes of the February 17, 2022 HPC Meeting Minutes; motion seconded by Carol Ann Coleman and carried by all

3. Swearing in of new HPC members

Swearing in will take place at a later date when Mayor Russ Carpenter is available.

4. Election of HPC executive board

Chair

Cecilia Bird made a motion to vote Jack Giddens Chair of the HPC; motion seconded by Carol Ann Coleman and carried by all.

Vice-Chair

Cecilia Bird made a motion to vote Jennifer Sheahan Vice-Chair of the HPC; motion seconded by Carol Ann Coleman and carried by all.

Secretary

Cecilia Bird made a motion to vote Carol Ann Coleman Secretary of the HPC; motion seconded by Jack Giddens and carried by all.

5. Update on Richmond Heights Cemetery/Savage Cemetery

Jack Giddens voice concern of debris in access easement to property. Maintenance is responsibility of the property owner not City, Amanda Styer will notify property owner.

Jennifer Sheahan asked about access path and signage to cemetery that is more visible to the public. ADA inclusion and policy will have to be reviewed for proper installment of path. Signage location will have to be determined by property boundaries and right of way location.

6. Discussion on Historic Preservation Month

Amanda Styer has provided a "Proclamation" to City Clerk for Mayor Russ Carpenter to declare at the next City Council Meeting.

Christy Sherman stated "This Place Matters" campaign will continue this year commencing on April 30th, with signage being picked up and placed at various historical locations throughout the City. Carrol Ann Coleman suggested using "Young Republicans" to help with placement of signage. Christy Sherman also suggested a coloring page being provided to school aged children and have them return them to a denoted historical building within the City for a small treat. Building owners will be contacted for participation.

7. Other Business

Blueberry Historical Marker Unveiling, Jennifer Sheahan suggested tying it into Historical Preservation Month. Landscaping will have to be completed prior to unveiling. Christy Sherman will contact Robbie Ward and Buddy Sullivan to assist with the unveiling. Cecilia Bird will contact local neighborhood for involvement. Projected unveiling May 1st or May 15th depending on availability.

8. Motion to Adjourn

Cecilia Bird made a motion to adjourn, motion seconded by Carrol Ann Coleman and carried by all. With nothing further, the meeting closed at 4:15pm