



**CITY OF RICHMOND HILL
SPECIAL CALLED MEETING OF THE MAYOR AND COUNCIL**

**Tuesday, May 18, 2021
5:30 PM**

**Richmond Hill City Hall Council Chambers
40 Richard Davis Drive
Richmond Hill, Georgia
31324**

Present from City Council: Russ Carpenter, *Mayor*; *Councilmembers:* Kristi Cox, Les Fussell, Steve Scholar, and Robbie Ward

Staff Present: Chris Lovell, *City Manager*; Scott Allison, *Assistant City Manager*; Linda Blankenship, *Assistant City Clerk*; Derrick Cowart, *Finance Director*; Mitch Shores, *Police Chief*

Mayor Carpenter called the meeting to order at 5:30 PM. Councilmember Scholar gave the opening invocation. Councilmember Fussell led the pledge of allegiance.

OATH OF OFFICE FOR CHRIS RAIFORD, PLANNING COMMISSION

Mayor Carpenter administered the Oath of Office.

ADMINISTRATION

1. Approval/Disapproval of a request by Brittany Groubert for an alcohol license to sell beer and wine on premises consumption only at Clover Hotel Group, LLC dba Fairfield Inn & Suites located at 4620 US Highway 17.

Councilmember Scholar made a motion to approve the request by Brittany Groubert for an alcohol license to sell beer and wine on premises consumption only at Clover Hotel Group, LLC dba Fairfield Inn & Suites located at 4620 US Highway 17. The motion was seconded by Councilmember Fussell. Motion carried in the affirmative by councilmembers Cox, Fussell, Scholar, and Ward.

NEW BUSINESS

1. None.

COMMUNICATIONS

1. None

PUBLIC COMMENTS

1. None

There being no further business, the Council adjourned into a workshop at 7:37 PM in a motion by Councilmember Fussell. The motion was seconded by Councilmember Cox. Motion carried in the affirmative by councilmembers Cox, Fussell, Scholar, and Ward.

Attest:

Russ Carpenter
Mayor

Linda Blankenship
Assistant City Clerk



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CITY COUNCIL WORKSHOP MINUTES

Present from City Council: Russ Carpenter, *Mayor*; *Councilmembers:* Kristi Cox, Les Fussell, Steve Scholar, and Robbie Ward

Staff Present: Chris Lovell, *City Manager*; Scott Allison, *Assistant City Manager*; Linda Blankenship, *Assistant City Clerk*; Derrick Cowart, *Finance Director*, Mitch Shores, *Police Chief*

Mayor Carpenter called the meeting to order at 5:37 PM.

FINANCE

1. 2020 Annual Financial Report
 - a. Trey Scott, a representative from the City's auditor, Mauldin and Jenkins, presented a summary of the City's 2020 audit.
2. 1st Quarter Financial Report
 - a. Derrick Cowart presented a summary of the 1st quarter financial data.

POLICE

1. Department Overview
 - a. Chief Shores invited the Mayor and Council to a promotion ceremony for two members of the Police Department.

PLANNING, ZONING, AND CODE ENFORCEMENT

2. Overview of Upcoming Agenda Items
 - a. Scott Allison presented an overview of the Simcoe Investment Group's rezoning requests.
3. Overview of Potential Future Agenda Items
 - a. Council will likely push the Fitness Court project back until 2022 in order to allow time for public input.
 - b. A zoning map amendment will be brought before Council at the next meeting.
 - c. The proposed neighborhood sign replacement policy will establish a procedure for replacing damaged and decaying signage within City limits.
4. General Updates
 - a. The Great Ogeechee Parkway is still waiting on lighting installation.

CITY MANAGER

5. 51 Acre Town Centre/Ford Avenue Property Update
 - a. Staff is looking into a number of general housekeeping options for the property.

There being no further business, the workshop adjourned at 7:01 PM.

Attest:

Russ Carpenter
Mayor

Linda Blankenship
Assistant City Clerk