



MEETING MINUTES
Regular Monthly Meeting
Tuesday, June 2, 2020- 8:30 a.m.
Via Telephone Conference
Call 717-275-8940
Code 6192502

Members present - Georgene Brazer, Brad Brookshire, Paige Glazer, Jitan Patel and Robbie Ward

Members absent- Catherine Grant and Eddie Warren

Staff Present - Becky Armbrister

The meeting was called to order by Georgene Brazer at 8:33 a.m.

Guests were welcomed. Mark Thomas introduced himself.

The meeting agenda was approved with a motion by Brookshire with a second by Ward. All were in favor.

The May 5th and May 8th meeting minutes were approved with a motion by Brookshire and second by Patel. All were in favor.

Armbrister gave the financial report for the DDA account. The DDA has \$26,866.53 in the account holding additional funds for the TAD and the UGA fellowship. There was a motion by Brookshire to approve the financial report with a second by Ward. All were in favor.

Armbrister gave the monthly report update. EOM should be installing the last stop sign soon. Further updates on projects will be given later in the agenda.

Mark Thomas gave his vision for his façade grant application for Bubba's Bistro. He discussed the landscaping and outdoor improvements. Each board member gave positive feedback to the improvements and the goal of the façade grant. There was a discussion of the schedule and that the improvements are expected to be completed by the fourth of July, maybe even Father's Day. There was a motion by Ward to approve the \$10,000 façade grant application. There was a second by Glazer. All were in favor.

Armbrister presented the proposed UGA Downtown Renaissance Fellowship Scope of Work. The board had a general discussion of the described projects and the potential to add an additional one of Exit 87 if time permits. There was a motion by Brookshire with a second by Glazer to approve the scope of work. All were in favor.

The legal letter agreement with Jenkins, Bowen and Walker P.C. was presented by Armbrister. Brandon Bowen assisted the City in setting up the DDA and has agreed to be of assistance at an hourly rate when needed and could be available for DDA meetings if needed. Brookshire mentioned that the firm is also used by the County on occasion. The board saw minimal conflict with this. There was a motion by Glazer and a second by Brookshire to approve this letter agreement. All were in favor.

Brazer gave an update on the Restaurant Gift Card Program Status. The gift card purchasing is complete and all restaurants agreed to participate and were appreciative.



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Brazer gave an update on the food drive. The Way Station Food Pantry has agreed to be a partner. The R.H. Fire Department has agreed to be of assistance and use the fire trucks to help transport the donated food. Brazer gave an update on marketing efforts for this event. The board felt that Thursday, June 25th would be a better date than Friday, June 26th. There board discussed no limit of gift cards distributed but a suggested amount of food donation would be promoted.

The next meeting date of July 7th was mentioned.

Meeting was adjourned at 9:27 with a motion from Brookshire, seconded by Ward and carried by all.