

**Architectural Review Board Meeting
July 7, 2020 3:30 PM
MINUTES**

MEMBERS PRESENT: Georgene Brazer, Jon Seagraves, Courtney Ainsworth

COUNCIL PRESENT: None

STAFF PRESENT: Scott Allison, Randy Dykes, Amanda Styer

GUEST PRESENT: Michael Bean, Nicole Harris, Jason Bryant

APPROVAL OF MINUTES:

1. Approval/Disapproval of the meeting minutes from the May 5, 2020 ARB meeting.

Approval of the May 5, 2020 minutes were delayed due to all board members not being present.

SIGN REVIEW:

1. Approval/Disapproval of the building sign for The Palm Salon to be located at 10471 Ford Avenue, Unit B-1.

Jon Seagraves asked if the sign met the ordinance requirements and Assistant City Manager Scott Allison replied yes.

Jon Seagraves made a motion to approve the building sign for The Palm Salon to be located at 10471 Ford Avenue, Unit B-1; motion seconded by Courtney Ainsworth and carried by all.

2. Approval/Disapproval of the building sign for Twinkle, Twinkle to be located at 10471 Ford Avenue, Units B-2 & C.

Jon Seagraves asked if the sign met the ordinance requirements and Assistant City Manager Scott Allison replied yes.

Courtney Ainsworth made a motion to approve the building sign for Twinkle, Twinkle to be located at 10471 Ford Avenue, Units B-2 & C; motion seconded by Jon Seagraves and carried by all.

3. Approval/Disapproval of the signage for Great Oaks Bank to be located at 42 Town Centre Drive.

Jon Seagraves abstained due to conflict of interest.

Georgene Brazer made a motion to approve the signage for Great Oaks Bank to be located at 42 Town Centre Drive; motion seconded by Courtney Ainsworth and carried by all.

RECOMMENDATION TO PLANNING COMMISSION:

1. Recommendation for approval/disapproval of the conditional use application submitted by Pittman Engineering, on behalf of Vimal Patel, for a minor vehicle repair business to be located at 1702 U.S. Hwy 17.

Mr. Allison explained there are specific conditions listed in the ordinance and the applicant meetings all conditions.

Jon Seagraves made a motion to recommend approval of the conditional use application submitted by Pittman Engineering, on behalf of Vimal Patel, for a minor vehicle repair business to be located at 1702 U.S. Hwy 17; motion seconded by Courtney Ainsworth and carried by all.

2. Recommendation for approval/disapproval of the site plan submitted by Pittman Engineering, on behalf of Vimal Patel, for a minor vehicle repair business to be located at 1702 U.S. Hwy 17.

Mr. Allison explained the site plan meets landscape requirements and all other applicable requirements. He explained the applicant will come back before the board for building elevations and signage approval, at a later time.

Jon Seagraves made motion to recommend approval of the site plan submitted by Pittman Engineering, on behalf of Vimal Patel, for a minor vehicle repair business to be located at 1702 U.S. Hwy 17; motion seconded by Courtney Ainsworth and carried by all.

Jon Seagraves made a motion to close the meeting; motion seconded by Courtney Ainsworth and carried by all.

With nothing further, the meeting closed at 3:39 pm.

Respectively submitted by,

A handwritten signature in black ink, appearing to read 'Amanda Styer', written over a faint, illegible stamp or watermark.

Amanda Styer
Zoning Administrator