



CITY OF RICHMOND HILL MEETING OF THE MAYOR AND COUNCIL

**Tuesday, July 16, 2019
7:00 P.M.**

**Richmond Hill City Hall Council Chambers
40 Richard Davis Drive
Richmond Hill, Georgia 31324**

Present from City Council: Russ Carpenter, *Mayor*; *Councilmembers:* Tara Baraniak, Bill Donahue and Kristi Cox

Staff Present: Chris Lovell, *City Manager*; Scott Allison, *Assistant City Manager*; Dawnne Greene, *City Clerk*; Mitch Shores, *Police Chief*; and Brendon Greene, *Fire Chief*.

Pre-agenda session was called to order at 5:30 p.m. and closed at 6:18 p.m. Discussion covered agenda topics; no decisions were made.

Mayor Carpenter called the meeting to order at 7:00 P.M. Chief Shores gave the invocation and led the Pledge of Allegiance.

Approval of Minutes of meeting **June 18, 2019**

Councilmember Donahue made a motion to approve the June 18, 2019 minutes. The motion was seconded by Councilmember Baraniak. Motion carried in the affirmative by Councilmembers Baraniak, Cox and Donahue.

DEPARTMENTS

Police Department: Mitch Shores
Monthly Report submitted.

Cam Reed with Red Speed Solutions presented on a system that would decrease speeding in the school zones located within the City of Richmond Hill limits.

Fire Department: Brendon Greene
Monthly Report submitted.

1. Approval/Disapproval of an amendment to the Code of Ordinances of The City of Richmond Hill, Georgia, **Chapter 38 – Fire Prevention and Protection, Article I, Section 38-1 and Article II, Section 38-31 through Section 38-791**; for the purpose of

removing conflicting requirements; to repeal conflicting ordinances; to provide for an effective date; and for other purposes.

Councilmember Baraniak made a motion to approve the amendments to the Code of Ordinances of The City of Richmond Hill, Georgia, Chapter 38 – Fire Prevention and Protection, Article I, Section 38-1 and Article II, Section 38-31 through Section 38-791; for the purpose of removing conflicting requirements; to repeal conflicting ordinances; to provide for an effective date; and for other purposes. The motion was seconded by Councilmember Cox. Motion carried in the affirmative by Councilmembers Baraniak, Cox and Donahue.

Public Works: Mike Coon and Charlie Heino, **EOM**
Monthly Report submitted.

EOM continues to work on storm drainage, with approximately a month left of ditch cleaning.

Finance Department: Bob Whitmarsh

1. Approval/Disapproval of May 2019 financial statement

Councilmember Donahue made a motion to approve the May 2019 financial statement. The motion was seconded by Councilmember Baraniak. Motion carried in the affirmative by Councilmembers Baraniak, Cox and Donahue.

Planning, Zoning, and Code Enforcement: Scott Allison

1. Planning Commission / Architectural Review Board Verbal Report

Express Oil came before Planning Commission. They will use the Savannah gray brick for 9645 Ford Avenue location.

2. Downtown Development Authority (DDA) June Report

3. Approval/Disapproval of \$35,000 from SPLOST VII for security upgrades at the Johnny Murphy Building (P&Z)

Councilmember Baraniak made a motion to approve the \$35,000 expenditure from SPLOST VII for security upgrades at the Johnny Murphy Building (P&Z). The motion was seconded by Councilmember Cox. Motion carried in the affirmative by Councilmembers Baraniak, Cox and Donahue.

4. Approval/Disapproval of the preliminary plat submitted by Hal Hayes for **Grove Park Subdivision** to be located at 940 Timber Trail.

Councilmember Donahue made a motion to approve the preliminary plat submitted by Hal Hayes for Grove Park Subdivision to be located at 940 Timber Trail. The motion was seconded by Councilmember Baraniak. Motion carried in the affirmative by Councilmembers Baraniak, Cox and Donahue.

5. Approval/Disapproval of the preliminary plat submitted by RHP Land, LLC for **Richmond Hill Plantation P-Pod** to be located along Sterling Links Way.

Councilmember Cox made a motion to table the approval/disapproval of the preliminary plat submitted by RHP Land, LLC for Richmond Hill Plantation P-Pod to be located along Sterling Links Way. The motion was seconded by Councilmember Baraniak. Motion carried in the affirmative by Councilmembers Baraniak, Cox and Donahue.

CITY MANAGER TOPICS

1. Approval/Disapproval of \$58,775 from SPLOST VII for the purchase and installation by Holland and Holland of two diesel generators and automatic transfer switches at Fire Station #1.

Councilmember Cox made a motion to approve the \$58,775 expenditure from SPLOST VII for the purchase and installation by Holland and Holland of two diesel generators and automatic transfer switches at Fire Station #1. The motion was seconded by Councilmember Donahue. Motion carried in the affirmative by Councilmembers Baraniak, Cox and Donahue.

2. Approval/Disapproval of \$74,670 from Water/Sewer for the purchase and installation by Holland and Holland of one diesel generator and automatic transfer switch at the City Well Site on Bass Drive.

Councilmember Donahue made a motion to approve the \$74,670 expenditure from Water/Sewer for the purchase and installation by Holland and Holland of one diesel generator and automatic transfer switch at the City Well Site on Bass Drive. The motion was seconded by Councilmember Baraniak. Motion carried in the affirmative by Councilmembers Baraniak, Cox and Donahue.

3. Approval/Disapproval of the water/sewer utility relocation for the improvements to Exit 90 GDOT project

Councilmember Cox made a motion to approve the the water/sewer utility relocation for the improvements to Exit 90 GDOT project with the condition not to exceed \$150,000. The motion was seconded by Councilmember Donahue. Motion carried in the affirmative by Councilmembers Baraniak, Cox and Donahue.

4. Approval/Disapproval of \$3,100 from Streets Department for repair and maintenance of two neighborhood entrance signs for Piercefield Forest.

Councilmember Donahue made a motion to approve the \$3,100 expenditure from Streets Department for repair and maintenance of two neighborhood entrance signs for Piercefield Forest. The motion was seconded by Councilmember Baraniak. Motion carried in the affirmative by Councilmembers Baraniak, Cox and Donahue.

5. Approval/Disapproval of not to exceed \$100,000 from SPLOST VII for a 3,800 foot long and 10 foot wide asphalt ADA accessible walking trail at Sterling Creek Park

Councilmember Baraniak made a motion to approve the not to exceed \$100,000 expenditure from SPLOST VII for a 3,800 foot long and 10 foot wide asphalt ADA

accessible walking trail at Sterling Creek Park. The motion was seconded by Councilmember Donahue. Motion carried in the affirmative by Councilmembers Baraniak, Cox and Donahue.

6. Approval/Disapproval of not to exceed \$75,000 from SPLOST VII for pond amenity excavation at Sterling Creek Park

Councilmember Baraniak made a motion to approve the not to exceed \$75,000 expenditure from SPLOST VII for pond amenity excavation at Sterling Creek Park. The motion was seconded by Councilmember Donahue. Motion carried in the affirmative by Councilmembers Baraniak, Cox and Donahue.

7. Approval/Disapproval of \$37,680 from City Center Reserve Fund to upgrade City Center AV system (equipment and installation)

Councilmember Cox made a motion to approve the \$37,680 expenditure from City Center Reserve Fund to upgrade City Center AV system (equipment and installation). The motion was seconded by Councilmember Baraniak. Motion carried in the affirmative by Councilmembers Baraniak, Cox and Donahue.

8. Approve/Disapprove City Center Reserve Fund allocation for paving work at City Center from Blue, Inc:
 - Lot A- \$23,205
 - Lot B- \$83,614

Councilmember Cox made a motion to approve the paving work at City Center from Blue, Inc with an expenditure of \$23,205 at Lot A and an expenditure of \$83,614 at Lot B from the City Center Reserve Fund. The motion was seconded by Councilmember Donahue. Motion carried in the affirmative by Councilmembers Baraniak, Cox and Donahue.

9. Approve/Disapprove SPLOST VII allocation for asphalt paving work at J.F. Gregory Park from Blue, Inc:
 - Lot C- \$39,980
 - Lot D- \$38,940

Councilmember Donahue made a motion to approve the asphalt paving work at J.F. Gregory Park from Blue, Inc. for \$39,980 for Lot C and \$38,940 for Lot D from SPLOST VII fund. The motion was seconded by Councilmember Baraniak. Motion carried in the affirmative by Councilmembers Baraniak, Cox and Donahue.

COMMUNICATIONS

Mayor Pro-Tem Baraniak announced formally that she is stepping down from her city council role after the August 20, 2019 to allow her family to pursue an opportunity in Florida.

There being no further business, the meeting adjourned at 7:55 P.M. in a motion by Councilmember Baraniak. Motion was seconded by Councilmember Cox Motion carried in the affirmative by Councilmembers Baraniak, Donahue and Cox.

Respectfully submitted,

Dawnne Greene
City Clerk